

*Dear Guest,*

We understand that for some, eating out during the Coronavirus Pandemic is a daunting and unnerving concept. At Tapa, we have spent a long time considering all our options, and have carefully and effectively planned the restaurant in a way to allow the utmost protection for our customers and staff, help to put your mind at ease and make your experience as comfortable as possible.

We have introduced several new procedures, which we have outlined below.

***Tapa will be a 1m Social Distancing Venue, and we will allow a minimum of 1m between tables and walkways. Our staff will wear face coverings at all times, and we recommend customers wear a face covering on entry and exit as well as for visits to the bathrooms.***

***If you or anyone in your group have or have recently had any symptoms of COVID-19 (a new, persistent cough, a high temperature or a change in taste or smell) please do not enter the restaurant.***

***We have implemented a more rigorous cleaning regime in all areas of the restaurant.***

- Please reserve a table. Whilst we can usually accommodate you without a booking our capacity has been greatly reduced so we want to guarantee you that we can sit you
- When you arrive at Tapa please approach the entrance from the North, from the bottom of Shore Place as we have a one-way system in operation at the main door.
  - Similarly, please exit the restaurant toward Tollbooth Wynd
  - Please remember social distancing guidelines apply to the queue system outside, and form an orderly queue behind anyone waiting.
- Please arrive on time for your reservation, if you arrive more than 15 minutes late we may resell your table, and your dining experience will be affected. Please also adhere to your specified leave time, all table will be given one hour and forty five minutes on the table, starting from the time of your booking – it is important for our time management that reservations are arriving and leaving at the designated times.
- Please sanitize your hands at the sanitizing station prior to entering the restaurant.
- Wait to be seated.
- You will be given a clean menu and asked to provide the contact details of one person in your group to assist with Contact Tracing. Your details will only ever be shared with NHS Scotland upon request and will only be kept for a 21 day period.
- Should you need to go to the bathroom please sanitize your hands before entering. Please make yourself aware of the capacity of the bathroom by reading the sign on the door. If the bathroom is at capacity we request that you return to your seat. Please ensure you thoroughly wash your hands with soap before leaving.
  - Our bathrooms as well as all door handles and push handles will be cleaned and sanitized on a regular basis throughout the day.
- Please remain at your table at all times. When you would like to pay your bill please let a member of staff know and we will take payment at your table.

Should you have any questions relating to any of our protocols or just have a general query please contact us by e-mail at [tapa@tapaedinburgh.co.uk](mailto:tapa@tapaedinburgh.co.uk). We look forward to seeing you in the restaurant soon

*Stay Safe!*

*Love, The Tapa Team x*